



August 20, 2020

Dear Viking Students and Parents,

I'm writing with a few final start-of-the-year reminders:

Before the 1st day of online school Monday, August 24th:

- Go to our **brand new Lesher website**: <https://les.psdschools.org/> (We're still updating it.).
- Click on the **PSD Email link** and check your email. Do this daily.
- Click on the **StudentVUE link** and login to e-sign your PSD Code of Conduct and view your Synergy schedule.

On the 1st day of online school Monday, August 24th:

- Go to our **brand new Lesher website**: <https://les.psdschools.org/>.
- Click on the **PSD Email link** and check your email. Do this daily.
- Click on the **StudentVUE link** and login to view your Synergy schedule.
- Click on the **Teacher Learning Pages link**, then click on each **Grade Level and/or Dept. links** and then click on each **Teacher's Learning Page** (<https://les.psdschools.org/teams-departments>) for each period in your schedule. Read the welcome message. Google Classroom codes and/or Google Meets or Microsoft Teams information for you to join the class session will be emailed to students directly and NOT posted on the Lesher website to prevent unwanted public access.
- Follow this **Home Bell Schedule** to begin each synchronous class on time:

| SYNCHRONOUS LEARNING TIME | | | ASYNCHRONOUS LEARNING TIME |
|---------------------------|--------------------------------------|--------------------------------------|--|
| TIME | BLUE DAY PERIODS Monday/Wednesday | GOLD DAY PERIODS Tuesday/Thursday | BLUE & GOLD DAY PERIODS Friday |
| 8 – 8:30 AM | | | ✓ One-on-One and Small Group Meetings ✓ Complete Assignments ✓ Grade Checks ✓ Discovery Circle-Ups ✓ Enrichment/Interventions ✓ Clubs/Activities (Harmonic Minors, MathCounts, Science Olympiad, etc. when allowed) |
| 8:30 – 9:15 AM | Period 1 | Period 1 | |
| 9:20 – 10:05 AM | Period 2 – 3 | Period 2 – 3 | |
| 10:05 – 10:25 AM | Breaktime | | |
| 10:25 – 11:10 AM | Period 4 | Period 4 | |
| 11:15 AM – 12 PM | Period 5 | Period 5 | |
| 12 – 1 PM | Lunch | | |
| 1 – 3 PM | | | |

- All teachers will use the same platforms. Class rosters have been loaded into each teacher's **Google Classroom and Microsoft Teams** (Google Classroom is synced with **Google Meets**).



- Make sure you're in the correct class. Microsoft Teams and Google Meets was downloaded on all school laptops so students should see those icons on their laptops when they login. Students using personal laptops need to download the [Microsoft Teams Application](#), however PSD prefers students use PSD-provided laptops.
- As if we were on campus, the first 2 weeks lessons will focus on **Virtual Norms, Attendance and Participation Expectations, Culture and Climate, Social Emotional Needs and Tech. Support.**
- All **class periods are 45 minutes** and will start and end on time each day. Period 2 – 3 meeting times for 6th graders (Music, Art, World Language, Tech. and PE encore classes) are Mon. Period 2 Blue, Tue. Period 2 Gold, Wed. Period 3 Blue, Thu. Period 3 Gold.
- The **week of September 7th** will be Labor Day Mon., Gold Days Tue./Thu., Blue Days Wed./Fri.
- Students are expected to complete **asynchronous work as assigned after 12 PM each day and on Fridays.** Teachers (and counselors and administrators) are available 7:30 AM – 3:30PM for support, additional instruction, to answer parent or student questions, etc.
- **Attendance will be taken daily via our Synergy Student Management System during the synchronous class periods.** Parents need to contact our attendance line if their child will be absent just like if we were on campus. Automated calls will go home to unexcused students.
- **No assignments are optional, students are expected to participate and will be graded on mastery in all 8 subject areas** using IB rubrics with 0 – 8 levels of achievement on 4 IB objectives and **work habits** using IB Approaches to Learning Skills: Self-management, Communication, Research, Social, Thinking evaluated on an alpha scale (N = Novice, L = Learner, P = Practitioner, E = Expert). Teachers will provide formative and summative feedback to students.
- PSD Information Technology staff will support students and families who need **Tech. Support** during remote learning at covidtechhelp@psdschools.org, 970-490-3339. Lesher's Building Tech. Coordinator/Media Specialist Jen Flippen can also be reached at jflippen@psdschools.org, 970-472-3811.

Other reminders:

- ✓ **Synchronous Learning** - Online learning in which teachers and students participate at the same time through a virtual meeting, but not necessarily in the same location. Students will spend about 50% of their overall course schedule in synchronous morning classes.
- ✓ **Asynchronous Learning** - Online learning in which students learn at different times and locations using posted reading assignments, media links, independent practice, homework, projects, activities, etc.
- ✓ Please create your **ParentVUE account** to view your child's grades, attendance, etc. directly from the Synergy student information system via a login and password. Go to <http://www.pdschools.org>, click the PARENTS link, click the ParentVUE button, click the "I am a parent" link. If you already activated your account, log in with the



username and password you created previously. If you are logging in for the first time, click "activate my account."

- ✓ The only **SchoolPay fees** for now since we're starting online 1st quarter are the student planner (\$6), school instrument rental fees for instruments checked out by Lesher (\$50), yearbook (optional \$40) and Viking Volunteers (optional \$40 suggested). Go to <https://psdschools.schoolpay.com>, find or create your account, pay with credit or debit card anytime, web or mobile. Click www.psdschools.org/schoolpay for more info., or contact Office Manager Jeannie Mitchell at jeanniem@psdschools.org, or 472-3803.
- ✓ Assuming we will return to campus at some point this year, per Colorado law the DTap vaccinations need to be on file for all 6th graders, as well as updated hard copy records for all 7th and 8th graders, or exemptions need to be filled out online (www.colorado.gov/vaccineexemption). Lesher needs all **required immunization records** on file by the usual November 1 deadline, or students may be excluded from school if school resumes on Monday, October 19th for the 2nd quarter.

Coming soon:

- A redesigned *The Lesher Difference!* school newsletter.
- 2020-21 School-wide Supply List. Right now, you just need the materials given out at registration: a laptop, charger, internet connection and your Lesher Planner. Individual teachers will tell individual classes during synchronous time if they need specific supplies.
- Virtual Back-to-School Night To Be Determined. It may look more like a car parade. 😊.
- 2020-21 School Pictures Date To Be Determined after Labor Day.

Please know we're all about W.I.N. = What's Important Now, and right now what's important is getting off to a good start with remote learning. Let's all be patient and understanding of each other as we jump back into online learning with the hopes of someday being back on campus this year. We're looking forward to setting sail with you on Monday, August 24th!

Shine on,

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